



- Use this form to certify that an employee has been hired with 8-month seasonal or casual status and also to notify PERSI when the employee has been terminated.

- Read "About Form RS130," attached.

Employee Termination Notice	
I certify that the above employee has been terminated.	
Date of Termination <div> <div>Month</div> <div>Day</div> <div>Year</div> </div>	
Name of Certifying Official	Title
Signature	Date

About Form RS130

Instructions

Employer (upon hire)

- 1 Complete the **Employee Information** section, including the employee's contact information.
- 2 Add the employment start date and the employee's position or title. PERSI uses this information to verify that this position is related to weather and growing season.
- 3 Have the employee sign and date the **Employee Certification** section.
- 4 Complete the **Employer Certification** section.
- 5 Send the form to PERSI.

Employer (upon termination)

- 1 Complete the **Employee Information** and **Employee Termination Notice** sections.
- 2 Send the form to PERSI.

Explanation of Seasonal Status

This form is used only by city or county employers who have employees working 8 months or less because their employment is determined by weather and growing season. Only a small number of positions qualify for city or county 8-month seasonal status.

- Examples of positions that qualify: certain parks and golf-course positions.
- Examples of positions that do **not** qualify: swimming pool attendant, playground equipment mechanic, snow removal operator, and road repair technician. Although these positions are seasonal, they are not determined by growing season.